

## ANNUAL MEETING OF THE HARVARD CLUB OF SWEDEN

### April 3, 2012

#### 7 p.m.

All current and potential members of the Harvard Club of Sweden are hereby invited to participate in the Annual Meeting of the Club at <u>Baker & McKenzie</u> <u>Advokatbyrå</u>, Vasagatan 7, 8<sup>th</sup> floor, Stockholm.

Registration of attending members starts at **6.30 p.m**. and the Annual Meeting will start at **7.00 p.m**.

The proposed agenda for the Annual Meeting is attached. **Please note** that the appendices referred to in the Agenda will be published at the Club website: <u>www.harvardclub.se</u>

Please note that only members with active memberships (i.e. who have paid their membership fee for the year 2012, or are exempt from paying the membership fee) have the right to vote at the Annual Meeting. You can pay the membership fee (SEK 400) by transfer to the bank giro of the Harvard Club of Sweden: Bg 244-7316 or safely and conveniently online through Paypal by using this link:

#### Membership fee 2012 (SEK 400)

If you are uncertain whether you have an active membership, please log in at the Club website.

If you consider attending the Annual Meeting, it would be much appreciated if you would send an email to our Event Manager, Ingrid Hummingson, at: <u>events@harvardclub.se</u> by **March 28, 2012.** 

A warm welcome,

#### The Board of the Harvard Club of Sweden



# **PROPOSED AGENDA**

Opening of the Annual Meeting

- 1. Election of chair and secretary of the meeting;
- 2. Preparation and approval of electoral register;
- 3. Election of persons responsible for checking the meeting minutes and for counting votes;
- 4. Determination whether the Annual Meeting has been duly convened;
- 5. Adoption of agenda;
- 6. Presentation of the Annual Report and the financial statements for 2011 (<u>Appendix 1</u>);
- 7. Presentation of the Auditor's Report for 2011 (<u>Appendix 1</u>);
- 8. Decision regarding discharge from liability for the members of the Board for the year 2011 (<u>Appendix 1</u>);
- 9. Resolution regarding the Board's proposed amendments to the By-Laws (<u>Appendix 2</u>);
- 10. Election of President (<u>Appendix 3</u>);
- 11. Election of further members and deputy members of the Board (<u>Appendix 3</u>);
- 12. Election of Auditor (<u>Appendix 3</u>);
- 13. Resolution concerning remuneration of Auditor;
- 14. Election of Nominating Committee;
- 15. Resolution concerning other proposals of the Board and other proposals notified in due time;
- 16. Miscellaneous.

Closing of the Annual Meeting