



HARVARD CLUB  
OF SWEDEN

## **ANNUAL MEETING OF THE HARVARD CLUB OF SWEDEN**

May 15, 2014

All current and potential members of the Harvard Club of Sweden are hereby invited to participate in the Annual Meeting of the Club at Baker & McKenzie Advokatbyrå, Vasagatan 7, 8th floor, Stockholm. Registration of attending members starts at 6.00 pm and the Annual Meeting will start at 6.30 pm. After the meeting there will be an opportunity to socialize and enjoy refreshments provided by our host Baker & McKenzie Advokatbyrå.

The Annual Report, the proposal for new board and additional information will be published at the Club website.

If you have any suggestions that you wish the Annual Meeting to consider and decide upon, please send your suggestions by email to the Board as soon as possible and at the latest on April 10, 2014.

If you consider attending the Annual Meeting, it would be much appreciated if you would send an email to [events@harvardclub.se](mailto:events@harvardclub.se) by April 30, 2014.

It should be noted that only members who have paid their membership fee for the year 2014 (or members who are exempt from paying the membership fee) have the right to vote at the Annual Meeting. It will be possible to pay the membership fee (SEK 400) in cash at the Annual Meeting. For details on how to pay the membership fee before the meeting, please visit the Club website.

We encourage you to take this opportunity to influence the future of the Club!

The Board of Harvard Club of Sweden

## **PROPOSED AGENDA**

### Opening of the Annual Meeting

1. Election of chair and secretary of the meeting
2. Preparation and approval of electoral register
3. Election of persons responsible for checking the meeting minutes and for counting votes
4. Determination whether the Annual Meeting has been duly convened
5. Adoption of agenda
6. a) Presentation of the Annual Report (Appendix 1)
6. b) Presentation of the Financial Report (Appendix 1)
6. d) Presentation of the Auditor's Report (Appendix 2)
6. e) Decision regarding discharge from liability for the members of the Board
7. Disposal of the profit or loss of the club
8. Decision about the Board's proposed change to the Club by-laws (Appendix 3)
9. Election of members and deputy members of the Board (Appendix 4)
12. Election of Auditor (Appendix 4)
13. Resolution concerning remuneration of Auditor
14. Election of Nominating Committee (Appendix 4)
15. Resolution concerning other proposals of the Board and other proposals notified in due time;
16. Miscellaneous

### Closing of the Annual Meeting

## **The Board proposed the following change to the Club by-laws**

### Current

#### **§ 6 Board of Directors**

The Board of Directors of the Club shall consist of a President, three to nine regular Board members and at most five deputy Board members. The Board itself shall appoint a Vice President, Secretary, Treasurer and remaining positions deemed necessary by the Board. In the event a Board member is prevented from serving, a deputy Board member takes his or her place on that occasion. In the case the President must step down from his/her duty prior to the expiration of the term, the Vice President takes over the position until the following Annual Meeting. In the event that the Vice President would also have to step down prior to the expiration of his/her term, an Extraordinary Meeting would take place to elect a new President until the following Annual Meeting. In the event a regular member of the Board steps down from the Board prior to the expiration of the term, a deputy Board member would assume the position vacated.

### Proposed

#### **§ 6 Board of Directors**

The Board of Directors of the Club shall consist of a President, three to nine regular Board members and at most five deputy Board members. The Board itself shall appoint a Vice President, Secretary, Treasurer and remaining positions deemed necessary by the Board. In the event a Board member is prevented from serving, a deputy Board member takes his or her place on that occasion. In the case the President must step down from his/her duty prior to the expiration of the term, the Vice President takes over the position until the following Annual Meeting. In the event that the Vice President would also have to step down prior to the expiration of his/her term, an Extraordinary Meeting would take place to elect a new President until the following Annual Meeting. In the event a regular member of the Board steps down from the Board prior to the expiration of the term, a deputy Board member would assume the position vacated. **The President of the Student Chapter, which is elected by the Student Chapter, shall occupy one of the deputy Board member positions.**